



**City of Hermosa Beach**  
 1315 Valley Drive, Hermosa Beach, CA 90254  
 310.318-0203 - Fax 310.372-6186  
 Email: [recordsrequest@hermosabch.org](mailto:recordsrequest@hermosabch.org)



PRR-19-00118

Received By: T. Hudson  
 Referred To: \_\_\_\_\_  
 Date Referred: 9/12/19

## Public Records Request

The City of Hermosa Beach encourages public participation in the governing process and provides reasonable accessibility to all public records except those documents which are exempt from disclosure by express provisions of law or considered confidential or privileged under the law. The City is under no obligation to respond to requests which are not focused or specific. The City may withhold documents which are exempt from disclosure under state or federal law, including the attorney—client privilege or any other applicable privilege. The City, in accordance with Government Code Section 6253(b), has ten (10) days to respond to any request for public documents by indicating whether or not the documents exist and will be made available. Actual production of the documents may take somewhat longer depending upon their ease of availability and staff workload. To assist us in providing a timely response to your request, please fill out the form below and indicate the specific record/document you wish to review.

Name (please print): <u>Patrick Arias</u>	Email: <u>patrick@innovativehia.com</u>
Address:	Phone: <u>(760) 702-7164</u>
City:	Fax:

### Record or Document Requested:

To assist the City with your request, please identify each requested record/document separately. Please be as specific as possible. Non specific inquiries may cause responses to be delayed or may prove to be burdensome and therefore the City may not be able to respond. (Additional sheets may be used) **Submit all requests to the City Clerk's Office.**

see Attached

Photocopies are \$0.20 per page (Mailing fee, if applicable is \$3.00 plus postage). Fees must be paid before records are released.

I agree to pay all applicable fees and charges per the City Council Resolution of Fees for any copies I request of the above mentioned document. *Accepted method of payment:* Cash or check. Credit card accepted in person only.

Signature \_\_\_\_\_

Date \_\_\_\_\_

### For Departmental Use Only:

#### Action Requested:

Review Only  
Copies Requested

#### Action Taken:

Document Reviewed  
Copies Provided  
Refusal/Reason

By \_\_\_\_\_ Date \_\_\_\_\_

Non-Existent Document  
Other (Please Explain)

### For City Clerk's Use Only:

Date Requestor Notified \_\_\_\_\_ Notified By: \_\_\_\_\_ Date Picked Up or Mailed \_\_\_\_\_

## Tanesha Hudson

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**From:** Elaine Doerfling  
**Sent:** Wednesday, September 11, 2019 6:32 PM  
**To:** Tanesha Hudson  
**Subject:** Fw: Public Records Request

He also said the PR request form link was not working. Thanks! E

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**From:** Patrick Arias <patrick@innovativehia.com>  
**Sent:** Wednesday, September 11, 2019 4:46:31 PM  
**To:** Elaine Doerfling <edoerfling@hermosabch.org>  
**Subject:** Public Records Request

Dear Ms. Doerfling

We are an insurance agency and are interested in helping cannabis-related businesses with their insurance needs. We are requesting a list of the cannabis-related businesses in the city as well as contact information such as email, phone numbers and addresses, from the months of September 2018 through August 2019 so that we can provide insurance services they may need.

Thank you and Sincerely

Patrick Arias Insurance Agency, Coachella, CA .

also to inform you, your public request form link is not working.

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**Patrick Arias | Sr. Benefit Advisor**

**SKYHIGH PEO**

Coachella, CA

**direct:** 760.702.7164, fax 760.398.3039

email: [patrick@innovativehia.com](mailto:patrick@innovativehia.com)

website: [www.skyhighpeo.com](http://www.skyhighpeo.com)